



## BRANCH MANAGER- Main Office

The Pittsfield Cooperative Bank is seeking a strong leader to administer the retail operations and coordinate sales activity at our main office located at South Street in Pittsfield. The ideal candidate must have had a successful career motivating staff, cultivating centers of influence and developing retail and commercial business in order to grow market share.

### **Education:**

Desirable candidates will have a Bachelor's Degree in Business, Finance or related field, or its equivalent through specialized education, and five years of branch administration experience.

### **Skills, Knowledge and Abilities:**

- Excellent managerial and human resource skills
- High degree of professionalism and ethics
- Exceptional customer service and interpersonal skills
- Business development and public relations skills
- Strong written and verbal communication skills
- Knowledge of financial institution operating policies & procedures
- Cross-selling experience and knowledge of IRA's

### **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job:

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to have manual dexterity, sit, stand, walk, and occasionally reach with hands and arms. This position requires the ability to occasionally lift office products, files, etc. weighing up to 15 pounds.

**Very competitive compensation and benefits package offered, along with an opportunity to become a successful team member of one of the best capitalized banks in Massachusetts.**

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